



Young Power in Social Action (YPSA)
An Organization for Sustainable Development

Open Tender
for procuring goods through long term Agreement

Date: 01/12/2025

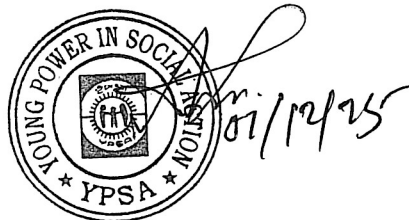
Ref. No. YPSA/HO/2994/25

Subject: Long Term Agreement of Lunch and Snacks Service delivery location at Cox's Bazar & Teknaf region specially Rohingya camp, host community and broader Chittagong including CHT.

RFQ Launched Date	01 st December '2025
Quotation Submission Deadline	15 th December '2025
Quotation Submitted to:	Location Address 1: YPSA Head Office # House- F-10 (P), Road-13 # Block-B Chandgaon R/A, Chattogram Address - 2: YPSA Cox's Bazar Office 325, Sayeman Road, Ayesha Villa (2 nd Floor) Nazir Hossain New Building, Baharchara, Cox's Bazar, Bangladesh
Email for FAQ and any communication	ypsaprocurment.org@gmail.com
Pre-Bid Meeting link	Meeting link : Pre-bid meeting সোমবার ৮ ডিসেম্বর · ১১:৩০ AM – ১২:৩০ PM টাইম জোন: Asia/Dhaka Google Meet-এ জয়েন করার তথ্য ভিডিও কলের লিঙ্ক: https://meet.google.com/vbm-ywxg-idf Meeting Date : 8/12/2025

Section -1: Specification of goods and services

Young Power in Social Action (YPSA) www.ypsa.org is a sustainable development organization implementing various projects in Chattogram, Cox's Bazar, Feni, Noakhali, Comilla, Brahmanbaria, and other areas of Bangladesh. YPSA invites interested and eligible applicants or suppliers to submit quotations in accordance with the requirements of the Open Tender under the Long-Term Framework Agreement. Quotations must be submitted to either the YPSA Head Office or the YPSA Cox's Bazar Office, where submission boxes will be available and opened on the specified date and time. All quotations must be received no later than the deadline stated above, and experienced and qualified companies or suppliers will be given preference during the final enlistment process.





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Section -1: Specification of required services:

SL	Name of Item	Specification	Unit Measured	Qty.	Unit Price (BDT)
Categories: Food Item/Lunch					
Lunch/Dinner item details					
1	Plain Rice	Minicate/Katary	Nos	1	
2	Mutton Curry	120-150gm -1Pc Medium Size	Nos	1	
3	Rui Fish	120-150gm Medium Size	Nos	1	
4	Mixed Vegetable	Mixed	Nos	1	
5	Chicken	(Sonali/Cock) (120-150 gm Minimum)	Nos	1	
6	Chicken	Broiler (120-150 gm. Minimum)	Nos	1	
7	Rupchada/ Coral Fish	150-160 gm,	Nos	1	
8	Shrimp fish	40-50 gm	Nos	1	
9	Mugdal	100 gm	Nos	1	
10	Sutki Vhorta	Estimated 60 gm	Nos	1	
11	Mix Salad	Mix Salad	Nos	1	
12	Mineral Water	500 ml (Fresh/Pran/Spa or Similar)	Nos	1	
13	Egg	Fry/ Curry	Nos	1	
14	Curd	100 gm (Dadhi) Aarong or similar best quality	Nos	1	
15	Chicken Biryani	(Rice, Chicken- 1/4 (Cock/Sonali- 850-900 gram), Egg, Salad, Mineral Water- 500ml, Soft Drinks- 250 ml)	Nos	1	
16	Chicken Briani	(Package) -Broiler chicken-1/4, Boiled egg, Salad, Mineral water 500 ml, soft drinks 250 ml.	Nos	1	
17	Mutton Birani:	(Mutton, Rice, Egg,)	Nos	1	
18	Normal Dal	Dal	Nos	1	
19	Polaw rice	Polaw rice	Nos	1	
20	Local Chicken	Standard size	Nos	1	
21	Fish Fry (Seasonal)	N/A	Nos	1	
22	Soft Drinks	(cane 250 ml) Pepsi,RC,Sprite,Cocacola Similar	Nos	1	
24	Chinese Vegetable	N/A	Nos	1	
25	Boiled Egg	N/A	Nos	1	
26	Prawn Bhuna	N/A	Nos	1	
27	Birani	(Chicken Birani, Egg, M.water 500ml, Soft Drink; 250 ml- Pepsi/Coca-Cola/Mojo or Similar Brand)	Nos	1	
28	Lunch	(Plain Rice, Dal, Local Chicken- 1/4-(Standard Size above 1000 gm) of Or Sea Fish-Coral/Rup Cada/Tailla or Similar, Vegetable, Egg, Salad, M.water-500ml, Soft Drink; 250ml-Pepsi/Coca-cola/Mojo or Similar Brand)	Nos	1	





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29	Lunch	(Plain Rice, Dal, Cock Chicken-1/4 (Standard Size above 1000gm), Vegetable, M.water-500ml, Soft Drink-250ml-Pepsi/Coca-Cola/Mojo or Similar Brand)	Nos	1	
30	Chicken Fry	100-120gm 2pcs	Nos	1	
31	Fride rice	sufficient	Nos	1	
	Categories : Snacks: Morning & Evening				
1	Wonder/Similar Fruit Cake	100 gm	Nos	1	
2	Orange/Apple	(140-150) gm estimated)	Nos	1	
3	Tea	Milk	Nos	1	
4	Chicken big size burger /Chicken Sandwich	big size chicken	Nos	1	
5	Bangla Banana-	1 Pc (big size)	Nos	1	
6	Black Milk Coffee	N/A	Nos	1	
7	Mineral Water	500 ml (Fresh/Pran/Spa or Similar)	Nos	1	
8	Mineral Water	200 ml (Fresh/Pran/Spa or Similar)	Nos	1	
9	Soft drink	250 ml, Good Quality	Nos	1	
10	Vegetable Roll	standard size	Nos	1	
11	Chicken Roll	standard size	Nos	1	
12	Mini Chicken Burger	standard size	Nos	1	
13	Apple	80-90 gm	Nos	1	
14	Custurd Cak	20-25 gm	Nos	1	
15	Egg Sandwice	Medium size	Nos	1	
16	Mineral Water	1000 ml (Fresh/Pran/Spa or Similar)	Nos	1	
17	Slice Cake	Standar size	Nos	1	
18	Chicken Burger	Medium Size	Nos	1	
19	Sweet- Normal	standard size	Nos	1	
20	Singra	Midium size	Nos	1	
21	Sauce	Tomato or similar	Nos	1	
22	Cake	75 grm, Good Quality	Nos	1	
23	Samusa	Chicken	Nos	1	
24	Hot Dog	Chicken	Nos	1	
25	Patishapta	Standard size	Nos	1	
26	Coconut puri	Standard size	Nos	1	
27	Chicken Parota	Standard size	Nos	1	
28	Petis	Chicken petis	Nos	1	
29	Chicken Roll, Apple, Mineral water 330ml	Chicken roll and Apple –standard size	Nos	1	
30	Sandwich, Chicken Roll, Apple, Mineral water 330 ml	Sandwich, Chicken Roll and Apple-Standard size	Nos	1	
31	Slice Cake, Mineral water 330 ml	Slice Cake-Standard size	Nos	1	
32	Vegetable roll, Slice Cake, Mineral water 330 ml	Vegetable roll, Slice Cake-Standard size	Nos	1	
33	Vegetable roll, Slice Cake, Mineral water 500 ml	Vegetable roll, Slice Cake-Standard size	Nos	1	
34	Vegitable Pakura	Standard size, good quality	Nos	1	
35	Chicken Fry	120-150gm	Nos	1	





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36	Fride Chicken	Fry 120-150gm	Nos	1	
Sub Total					

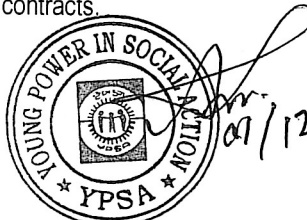
Section 2 : General terms & conditions

1. These Terms and Conditions are binding upon both YPSA and the Supplier.
2. The Supplier shall complete the food delivery immediately upon receipt of the Work Order and within the timeline specified by the Purchaser.
3. Delivery extension may be granted only in cases of justified written reasons approved by YPSA.
4. All goods are subject to **inspection, measurement, testing, and verification** by YPSA.
5. Any defective, damaged, or non-conforming goods may be rejected; the Supplier must replace such items at their own cost.
6. The Supplier is responsible for payment of all applicable **taxes, duties, fees, and levies**.
7. Quoted prices must be **inclusive of transportation, loading, unloading**, and all related charges.
8. Payment will be made **100% after successful delivery**, inspection, acceptance, and submission of:
 - o Invoice
 - o Mushok 6.3
 - o Delivery challan
9. The Supplier is solely responsible for any claims, damages, or losses during transportation or delivery.
10. The Supplier must replace any defective goods during the **warranty period** at their own cost.
11. The Supplier must fully comply with YPSA's **Child Safeguarding Policy** and **Gender Policy**.
12. **No child labor** shall be used in any part of the supply chain. Any complaint will result in immediate suspension pending investigation.
13. YPSA may terminate the Work Order for:
 - o Failure to deliver as per schedule,
 - o Failure to meet specifications, or
 - o Breach of obligations.
14. Any corrupt, fraudulent, collusive, or coercive behavior will result in termination of the Work Order.
15. Modification of scope or quantity may be made only through a formal written amendment.
16. YPSA reserves the right to **cancel the Work Order at any time** without providing reasons.

Section 3: Previous experience records/evidence of Goods or service for Contracts, Completion Certificates, etc.

Sl. No	Type of work/service has been provided	The Name of the Organization/ Company	Work experience duration (Period of performed works ----)	Approximate value/cost of contracts completed (BDT)	Contact Person name & mobile No.
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

*Please attach the contracts/PO. But not affix more 10 contracts.





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Section 4: Certification:

I/we therefore certify that all the details above and in the attached documents are accurate to the best of my knowledge.

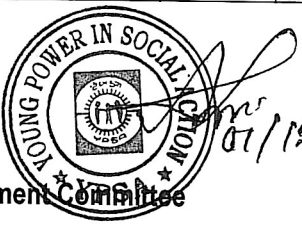
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Signature with Seal and Designation

The following procedure and document need to be submitted:

1. Forwarding letter
 2. Updated Trade License
 3. BIN/VAT Registration Certificate
 4. Income Tax clearance Certificate (updated tax clearance/acknowledge slip as PSR)
 6. Work experience certificate/Copy of work order/Performance (last 2 years date ended on Dec'24, not more back)
 7. Organization Profile (if available)
- (Please ensure initial/sign on enclosed all documents with seal)

Instruction Notes for Applicants:

- Participation in this selection process does not constitute confirmation of issuing any work order or agreement.
- YPSA reserves the right to reject the process, either in part or in full, without assigning any reason.
- If any applicants/suppliers are interested to bid for more than one or multiple categories, they could apply separately for each category. In this case, they must have a separate legal identity for each business/service.
- Applicants/suppliers interested in bidding for more than one category must submit separate proposals for each category. In this case each proposal must be supported by a distinct legal identity for the respective business/service.
- Experienced and qualified companies/suppliers will be given preference during the final enlistment process


07/12/25
Procurement Committee
YPSA